

INVITATION TO BID

BY ORDER OF the Commissioners' Court of Jackson County, Texas, sealed bids will be received for the sale of surplus property. Minimum bid limits have been established for each item. Item bids submitted below the specified minimum bid limit will be rejected. Bids must be submitted in a sealed envelope and plainly marked:

“Sealed Bid for Surplus Property”

Jackson County Auditors Office
411 N. Wells, Rooms 201
Edna, Texas 77957

All bids must be received by Michelle Darilek, County Auditor, no later than **April 26, 2021 at 2:00 p.m.** Immediately thereafter, bids received will be publicly opened and tallied. No late bids, faxed, e-mailed or telephone bids will be accepted. The County shall have the right to reject any and all bids, or to waive any informality in the bid or bids as may be deemed in the best interest of Jackson County. All bid proposals must be made on the bid proposal form supplied. Sales tax in the amount of 8.25% will be added to the bid price.

For an inspection of, or more information on Items #1-5, please contact Wayne Hunt, Jackson County Commissioner, Precinct #1 at 361-782-2804.

For an inspection of, or more information on Items #6-12, please contact Glenn Martin, Jackson County Commissioner, Precinct #3 at 361-782-2033.

Michelle Darilek, CPA
Jackson County Auditor

**Bid Form for Surplus Property
April 26, 2021**

COMPANY or INDIVIDUAL NAME: _____

ADDRESS: _____

TELEPHONE: _____ E-MAIL: _____

CONTACT PERSON: _____ SIGNATURE: _____

BID PRICING TABLE

ITEM #	ITEM	MINIMUM BID	BID AMOUNT (written in words)	BID AMOUNT (numeric figures)
1	Cattle Guard	\$500		\$
2	Cattle Guard	\$500		\$
3	Cattle Guard	\$500		\$
4	Cattle Guard	\$500		\$
5	Cattle Guard	\$200		\$
6	Cattle Guard	\$200		\$
7	Cattle Guard	\$200		\$
8	Cattle Guard	\$200		\$
9	Cattle Guard	\$250		\$
10	Cyclone Fence	\$500		\$
11	Misc. Pipe	\$300		\$
12	I-Beam	\$200		\$

Description:

The listed surplus items are being sold “as is” with the minimum bid limits set forth for each item listed in the bid pricing table. The County of Jackson, Texas does not provide any type of warranty or guarantee either expressed or implied regarding the bid items. All items will be on available for inspection at the appropriate Precinct Barns. All sealed bids must be received at the Jackson County Auditors Office, 411 N. Wells, Room 201, Edna, Texas 77957 on or prior to **Monday, April 26, 2021 at 2:00 p.m.**

Upon award of bid, payment, and removal of the entire bid item from Jackson County premises must be completed within 10 business days of award or the bid will be disqualified. Payment must be made in cash, money order, or bank certified check made payable to the Jackson County Treasurer. Once payment is made, the sale is final and no refunds or returns will be allowed. Item(s) will not be released to the successful bidder without a Jackson County representative on site.

I. INSTRUCTIONS TO BIDDERS

A. Preparation of Bid Proposal

1. The Bidder shall submit their bid amounts upon the proposal form furnished by Jackson County, page two of this invitation to bid. The Bidder shall specify the bid amount for each item bid; both written out in words (example: two dollars) and in numeric figures (example: \$2.00). All words and figures shall be in ink or typed. **If Bidder is not bidding on all items, please strike through the non-bid item(s) on the bid proposal form for clarification.**
2. If an amount entered by the bidder on the proposal form is to be altered it should be crossed out with ink, the revised bid amount entered above or below it, and initialed by the bidder, also with ink. In a case of discrepancy between the prices written out in words and those written in numeric figures, the prices written in words shall govern.
3. The Bidder’s proposal must be signed with ink by the individual, by one or more members of the partnership, by one or more members or officers of each firm representing a joint venture, by one or more officers of a corporation, or by an agent of the contractor legally qualified and acceptable to the owner. If the proposal is made by an individual, his name and post office address must be shown; as a joint venture, the name and post office address of each entity must be shown; by a corporation, the name of the corporation and its business address must be shown, together with the name of the state in which it is incorporated, and the names, titles, and business address of its presiding officers.

B. Irregular Proposals - Bid proposals will be considered irregular and may be rejected for any of the following reasons:

1. If the proposal is on a form other than the one furnished by Jackson County, or otherwise specified, or if the form is altered or any thereof is detached.

2. If there are unauthorized additions, conditional or alternated bids, or irregularities of any kind which may tend to make the proposal incomplete, indefinite, or ambiguous as to its meaning.
3. If the bidder adds any provisions reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.
4. If the proposal does not contain the bid price amount both; written out in words and in numeric figures for each item bid.

C. Delivery of Bid Proposals

1. When sent by mail or hand delivered, the proposal shall be sealed in an envelope or package and be clearly marked “**SEALED BID FOR SURPLUS PROPERTY**” and addressed to Jackson County at 411 N. Wells, Room 201, Edna, Texas 77957. Proposals received after the time established for receipt of bids will not be considered.

D. Withdrawal of Bid Proposals

1. A bidder will be permitted to withdraw their proposal unopened after it has been deposited if such request is received in writing prior to the time specified for opening the proposals.
2. No bid may be withdrawn, for a period of (30) thirty days after the opening of bids, without express written consent of Jackson County.

E. Public Opening of Proposals

1. Proposals will be opened and read publicly at the time and place indicated in the invitation for bids. Bidders, their authorized agents, and other interested parties are invited to be present.

F. Disqualification of Bidders - Either of the following reason may be considered as being sufficient for the disqualification of a bidder and the rejection of their proposal or proposals:

1. More than one proposal for the same item from an individual, firm, or corporation under the same or different name.
2. Evidence of collusion among bidders.
3. Failure to supply complete information as requested by bid specifications.

II. BID EVALUATION

- A. Minimum Requirements - Evaluation of bids will be based on minimum requirements established by the specifications, compliance with conditions of the bid proposals, bidder responsibility, ethical practice. Jackson County reserves the right to reject any and all bids, or to accept the bid deemed to be in the best interest of Jackson County.

- B. Certification of Alteration or Erasure - A bid may be rejected if it contains any material alteration or erasures unless, before the bid is submitted, such alteration(s) and/or erasure(s) are initialed.
- C. Exceptions - Any bid or proposal that takes exception to specifications or to contract terms set forth in the bid documents may be rejected.

III. AWARD AND EXECUTION OF CONTRACT

A. Award of Contract

1. If a contract is to be awarded, the award will be made to the highest responsible and qualified bidder whose proposal complies with all the requirements prescribed in the bid specifications page(s) and bid evaluation section of this document, as soon as practical after the bid opening. No bid shall be withdrawn for a period of (30) thirty days subsequent to the opening of bids, without the consent of Jackson County. The successful bidder will be notified, at the address listed on the proposal that the bid has been accepted.

B. Cancellation of Award

1. Jackson County reserves the right to cancel the award of any contract at any time before the execution of such contract by all parties without any liability against the County.

C. Bid Information

1. A tabulation of bids received and considered prior to award may be obtained by request to the Jackson County Auditors Office. The request may be included with the bid or mailed separately to the County.